

LIVE ON BOARD POLICY

1. Purpose

The Derwent Sailing Squadron (Squadron) has a Marina that accomodates 270 vessels. There are some Squadron Members who live on board their vessel from time to time and others who live on board full time. It is necessary to have a management policy for these situations so that the people who live on board understand their responsibilities, what the Squadron may provide and what other Squadron Members can expect.

2. Objective

To provide suitable controls to manage the number of vessels used as “live on board” in the Squadron Marina to protect the amenity, environment and security of the marina precinct. Fundamentally, live on board members must not be subsidised by other members nor impact the rights or amenity of other marina occupants. A live on board member does not have special privledges which extend past the privledge to live on board.

3. Scope

This policy applies to all members and visiting marina occupants.

4. Live On Board Management

- i. The definition of a live on board member for the purposes of this policy is staying overnight on 4 occasions in any 7 day period.
- ii. A person(s) living on a vessel (as defined) in the marina will pay an additional fee above the standard mooring sub-lease fee. Fees will be determined by the Board on a yearly basis. Fees will be invoiced monthly in advance and no refund will be made for early termination or temporary absences.
- iii. Two weeks’ notice is required to cancel a live on board arrangement.
- iv. A vessel that is used to live on board must have functioning black water holding tanks installed. The Squadron may consider other systems by application.
- v. The amount of live on board vessels will be strictly limited to the following allocation up to a maximum of 10% of available marina spaces:
 - Up to a maximum of 5% of all marina berths will be available for members wanting to permanently live on board their vessel.
 - Up to a maximum of 3% of all marina berths will be available for members wanting to live on board their vessel from time to time.
 - Up to a maximum of 2% of all marina berths will be available for casual visiting vesselss wishing to live on board for the period of their casual stay. Live on board fees are captured in the casual rental fee.
- vi. At its absolute discretion the Squadron may approve live on board requests that fall outside of the criteria.
- vii. Only sub-lease holders, and immediate family who are members can live on board, noting that visitors occupying casual berths may be deemed or granted casual membership for the duration of their stay.

- viii. Prior approval to live on board is required from Squadron management. Each approval is stand alone meaning that if a live on board arrangement ceases then a new application to live on board is required. Approval, or otherwise may take up to 1 week and the applicant is not permitted to live on board until approval is granted in writing.
- ix. Approval to permanently live on board shall be for the term to the end of the calendar year in which the live on board application was approved and is subject to further application at expiration. For the avoidance of doubt, discontinuing a live on board arrangement part way through a term requires subsequent approval and will be subject to these rules.
- x. Approval to live on board from time to time shall be for the term defined by the applicant and approved by the Squadron. For the avoidance of doubt each period is subject to a separate approval process and will be subject to these rules.
- xi. All live on board applicants must be able to comply with all Squadron rules.
- xii. The General Manager shall determine live on board status in accordance with this policy and shall maintain a register of vessels occupied by live on board members.
- xiii. Under no circumstance shall an approved live on board member use the Squadron as their mailing address.
- xiv. Repetitive incidents of behaviour that are deemed to be unsafe, or unsatisfactory will result in cancellation of live on board privileges.
- xv. Boats which have multiple live on board members are only permitted to park 1 associated motor vehicle and or bicycle in the Squadron internal car park.
- xvi. Any member may appeal a decision to disallow live on board status by making written representation to the Board.

5. Transitional Arrangements

- i. All existing live on board marina occupants at the time that this policy is implemented will be invited to reapply for live on board approval and will be approved at that time. Live on board status from that time will be subject to these rules.

6. Responsibility of the Board

The Board is responsible for:

- Member equity;
- Establishing a system for managing live on board requirements of members and visitors;
- Monitoring compliance with this policy;
- Considering appeals from members who have been declined approval to live on board; and
- Reviewing this policy on a 24 month basis, to ensure that the policy is operating effectively.

7. Related Documents

- i. Marina Policy – Governance Document 7.21
- ii. Member Code of Conduct Policy - Governance Document – 6.7

- iii. Electrical Connection Policy – Governance Document 7.1
- iv. Addendum to the Electrical Connection Policy for the fixed pile marina – Governance Document 7.2
- v. Car parking rules – Governance Document 7.4

Endorsed by

The Governance Committee

Signature:



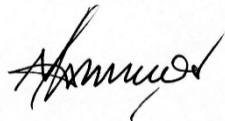
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Date: 31 October 2023

Approved by

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Date: 31 October 2023

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